

Dear Parent or Guardian,

Welcome to the Youth Guidance Community/Afterschool Program at Ravenswood Elementary School. I am Marcia Lane-McGee, your child's Resource Coordinator. We are looking forward to an exciting school year and want you to be a big part of it!

About the Program

The goal of the Community/Afterschool Program is to engage your child in different activities that will support his or her learning and help him or her succeed in school academically, socially and emotionally. Youth Guidance also sees the school as a resource for parents and community members, both during and beyond the school day. During the school year we will be hosting a number of different activities and opportunities for parents and families to get involved.

Expectations for Participants and Parents

- The behavior expectations for programs after the school day are the same as for during school.
- We expect that your child attends the activities he or she signs up for.
- Parents are **required** to read, complete, sign and return two forms (*see attached*). Keep the second copy of each form for your own records.
 - Parent/Guardian Consent for Services and Release:** gives permission for your child to participate in the Community/Afterschool Program and acknowledges you have received privacy information.
 - Parent Consent for Child's Participation in Research:** Lets us know if you will or will not permit your child to participate in evaluation of the Community/Afterschool Program and consent to obtain your child's educational records from CPS.

A Note on Consents

For your child to participate in the Community/Afterschool Program, you **MUST** provide a signed Consent for Services. We encourage you to also give consent for your child to participate in the Community/Afterschool evaluation. This will help Youth Guidance to improve the program for your child and many others. Please read these forms carefully, check "Yes" or "No" for each item, sign them and return them to me as soon as possible.

Other Information Provided

The two other items in this packet explain how Youth Guidance keeps your child's information private, lists your child's rights to fair and appropriate services, and explains what to do if you or your child is unhappy with Youth Guidance services. Please keep these for your records.

Please read all the forms carefully. I will be glad to explain or discuss them with you. Feel free to stop by school or call me at (312) 994-8179.

I look forward to seeing you often and getting to know you.

Sincerely,

Marcia Lane-McGee
Youth Guidance Resource Coordinator

